

Hawke's Bay Biodiversity Trust Board Meeting Minutes
HBRC – Council Chambers, Dalton St, Napier
22 August 2023

Attendees: Charles Daugherty (Chair), James Buwalda, Natalie de Burgh, Mark Ericksen, Mike Halliday, Nic Peet, Debbie Monahan (GM) and Louisa Gannaway (Administration Manager).

Apologies: Nil

Minutes: Louisa Gannaway

Meeting commenced at 1.00pm

Minutes

1. Welcome

The Chair welcomed the Board and made introductions to Dr Nic Peet.

2. Apologies

No apologies received

Not present were Alice Tregunna and Evelyn Ratima

3. Board Only Time

4. Board Register of Interests

Update made for Natalie de Burgh.

5. Minutes and Action List of 14 April 2023 meeting

The minutes of the previous Trust Board meeting held on 14 April 2023 were confirmed by the Board as a true and accurate record of the meeting.

Moved –Natalie de Burgh **Seconded** – Mark Ericksen

All in favour

Actions

All actions from the April 2023 meeting were completed.

6. Trust Board membership and leadership (verbal update by Charles)

The Trust membership and leadership roles were discussed looking at what skills we need from a member. Someone who is well connected in Hawke's Bay.

*Possibly put EOI in next newsletter

7. Forsyth Barr Update

The Forsyth Barr / HB Biodiversity Trust Quarterly Report to 30 June 2023 was taken as read.

8. SSG Engagement Committee Update

The trustees were updated on events organised by the SSG Engagement Committee, including:

- Beautiful Bay in May 2023
- Biodiversity Week at Hawke's Bay Airport

Future events

- Presentations to TLAs after the one to HBRC for support
- Speaker to come to AGM in October (24th)
- Fundraising event scheduled for February 2024

9. 2023 Meeting dates and times

18 October (and AGM) – to be confirmed.

10. Health and Safety

Nothing to report

11. Environmental Enhancement Contestable Fund

Mike provided an update and the good level and number of applications.
A great partnership with HBRC.

12. Any other business

- i) Acknowledgement of Sarah's work at an end of year event
- ii) Charles away – 20 September – 14 October
- iii) Set up Natalie de Burgh as a signatory for Westpac account

13. Signing of Westpac forms – Trust account authority

James & Charles to sign for authority for Louisa to have Westpac access

Completed

14. Meeting concludes

Meeting concluded: 2:23pm

Next Trust Board meeting: 18 October 1pm, (HBRC location tbc)